

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Date _____

Name _____

Social Security _____

Address _____

Phone _____

are you 18 years old? _____

Are you prevented from lawfully becoming
Employed in this country because of Visa or Immigration status? _____

EMPLOYMENT DESIRED

Position _____ Start Date _____ Salary _____

Are you employed now? _____ May we inquire of your present employer? _____

Ever applied to this company before? _____ Where? _____ When? _____

Referred By _____

EDUCATION

Grammar School _____ No. of Years Attended? _____

Address _____ Subjects Studied _____

City/State/Zip _____ did you graduate? _____

High School _____ No. of Years Attended? _____

Address _____ Subjects Studied _____

City/State/Zip _____ did you graduate? _____

EDUCATION cont.

College _____ No. of Years Attended? _____

Address _____ Subjects Studied _____

City/State/Zip _____ did you graduate? _____

Trade School _____ No. of Years Attended? _____

Address _____ Subjects Studied _____

City/State/Zip _____ did you graduate? _____

GENERAL

Subjects of special study or research work _____

Special Skills _____

Activities: (civic, athletic, etc.) _____

U.S. Military or Naval Service _____ Rank _____

Present Membership in National Guard or Reserves _____

FORMER EMPLOYERS (Start with last one first)

Employer Name _____ Dates of employment _____

Address _____ Position _____

City/State/Zip _____ Salary _____

Reason for leaving _____

FORMER EMPLOYERS cont.

Employer Name _____ Dates of employment _____
Address _____ Position _____
City/State/Zip _____ Salary _____
Reason for leaving _____

Employer Name _____ Dates of employment _____
Address _____ Position _____
City/State/Zip _____ Salary _____
Reason for leaving _____

Employer Name _____ Dates of employment _____
Address _____ Position _____
City/State/Zip _____ Salary _____
Reason for leaving _____

REFERENCES (Three persons not related to you, whom you have known for at least one year)

Name _____ Business _____
Address _____ Years acquainted _____
City/State/Zip _____

Name _____ Business _____
Address _____ Years acquainted _____
City/State/Zip _____

REFERENCES cont.

Name _____ Business _____

Address _____ Years acquainted _____

City/State/Zip _____

“ I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.”

Date _____ Signature _____