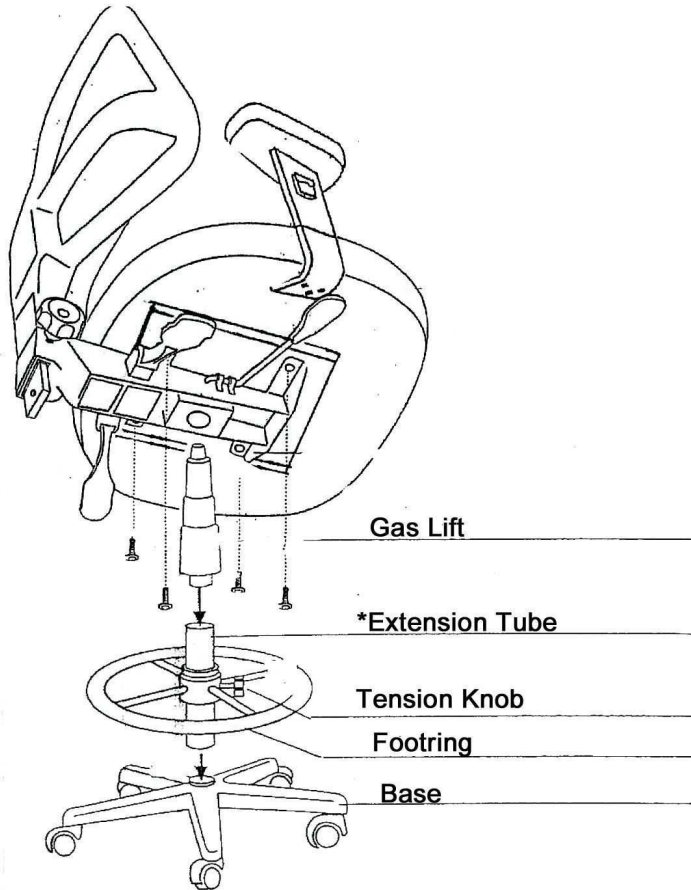


## Y12477- Big & Tall Drafting Stool Assembly Instructions



**Step 1:** Insert the 5 Casters into the Stool Base by hand. Casters will 'pop' once locked in place.

**Step 2:** Insert \*Extension Tube\* into Stool Base. Extension Tube is tapered so that one end is a slightly wider diameter than the other. Insert the Extension Tube with the smaller diameter end into the Stool Base and the wider diameter end is up, to accept the gas lift. This is designed to keep the footring in position during use.

**Step 3:** Fit Footring over Extension Tube and insert Tension Knob.

**Step 4:** Insert Gas Lift into Extension Tube, then cover with the bellows.

**Step 5:** Turn the Seat Cushion upside down on a clean surface. Attach the two Armrests by sliding the armrests into the pre-mounted brackets and inserting the two tension knobs.

**Step 6:** Next, attach the Mechanism with 4 screws and washers.

**Step 7:** Insert backrest into slot of mechanism, then insert plastic stopper into hole. Then, insert tension knob.

**Step 8:** Hold the upper half of the stool over the lower half, aligning the hole in the mechanism over the top of the gas lift. Insert the top of the gas lift into the hole and press down. Then, carefully sit in the stool to pressure fit them together.

**\*Special Note:** 2 Extension Tubes are included with your stool. You will only be able to use one tube. One tube is 9" long and the other is 12" long. The 9" tube will yield a seat height range of 26"-29" (from top of seat to floor) and the 12" tube will yield a seat height range of 29"-32". Determine which seat height you need and select tube based on your desired height.

CONTENTS			
Parts	Qty	Hardware	Qty
Backrest	1	Washer	4
Armrests	2	Screw	4
Seat Cushion	1		
Mechanism	1		
Gas Lift & Bellows	1		
Stool Base	1		
Footring	1		
Extension Tubes*	2	(9" tube and 12" tube. Choose One)	
Armrest Tension Knob	2		
Backrest Tension Knob	1		
Backrest stopper	1		
Casters	5		

Questions? Please call 1-800-443-5117.

Customer Service available 8:30 - 5:00 Central Time, Monday - Friday