Desk/Credenza Shell Assembly Instructions

Applies to:

List of Hardware:

<table>
<thead>
<tr>
<th>Part</th>
<th>Part</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wood Dowel</td>
<td>Cap</td>
</tr>
<tr>
<td>Cam Pin</td>
<td>Leveling Glide</td>
</tr>
<tr>
<td>Cam Lock</td>
<td>Grommet</td>
</tr>
</tbody>
</table>

Tools Needed:
-Phillips Screwdriver
- A helper!

1.) Assemble on carpet or cardboard to protect parts during assembly. Assembly will require 2 people for safety.

2.) Locate left & right side panels. Screw in the leveling glides by hand. Then, insert wood dowels & cam pins. The wood dowels fit into the slightly larger holes, compared to the cam pin holes.

3.) Locate front panel and insert all cam locks on the left & right sides. Then, align one of the side panels and connect the panel by inserting the cam pins into the cam locks and the dowels into the corresponding holes. (see diagram on next page). Twist the cam locks with a Phillips Screwdriver to secure.

4.) Next, insert all cam pins, dowels and cam locks on the top edges of the side panels and front panels. Locate the desktop and with a helper, carefully set the desktop on top of the assembly shown above. Twist cam locks to secure the connection.

5.) Your last step is to insert the grommet(s) provided into the desktop. Cover the cam locks with the caps provided.

Special Note:
Location & number of cam pin, cam lock and dowel holes may vary.

Questions? Please call 1-800-443-5117.
Customer Service available 8:30 - 5:00 Central Time, Monday - Friday
66"W White Riser Assembly Instructions

WH2067

List of Hardware:

<table>
<thead>
<tr>
<th>A</th>
<th>Cam Pin</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>Klix Cam</td>
</tr>
<tr>
<td>C</td>
<td>Dowel</td>
</tr>
</tbody>
</table>

Tools Needed:

Phillips Screwdriver
A helper!

FUNCTION OF KLIIX CAM

1/4 RIGHT TURN TO LOCK

MAKE SURE THE ARROW IS POINTING UPWARDS BEFORE INSERTING INTO THE HOLE.

Step 1:

Attach the Left & Right Side Panels to the bottom Cross Brace using (A) Cam Pins and (B) Klix Cams. Turn the Klix Cams with a Phillips screwdriver 1/4 turn to the right to lock together.

Step 2:

Insert (C) Dowels into holes as shown. Then, insert the frosted glass panel.

Step 3:

Attach the Counter Top using (A) Cam Pins and (B) Klix Cams along the Side Panels and (C) Dowels to hold the glass in place. Twist (B) Klix Cams to secure.

Step 4: Peel the backing off of the double sided tape that is located on the bottom of the Cross Brace. Press the riser down on the surface of the desk to adhere the riser. The double sided tape is a firm adhesion.

Questions? Please call 1-800-443-5117.
Customer Service available 8:30 - 5:00 Central Time, Monday - Friday
Reversible Desk Return Assembly Instructions

Applies to:
BK/CH/FL/MJ/ML/WH2045

List of Hardware:

<table>
<thead>
<tr>
<th>Part</th>
<th>Part</th>
<th>Part</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wood Dowel</td>
<td>Shallow Cover</td>
<td>Worksurface Brackets</td>
</tr>
<tr>
<td>Cam Pin</td>
<td>Deep Cover</td>
<td>Side Panel Brackets (2)</td>
</tr>
<tr>
<td>Cam Lock</td>
<td>Grommet</td>
<td>M6 Screw</td>
</tr>
<tr>
<td>Wood Screw</td>
<td>Leveling Glide</td>
<td></td>
</tr>
</tbody>
</table>

Tools Needed:
- Phillips Screwdriver
- Power Screwdriver
- A Helper

1.) Assemble on carpet or cardboard to protect parts during assembly. Assembly will require 2 people for safety.

2.) Determine if the return will be left or right handed (see diagram next page). Locate Side Panel & End Panel and arrange like shown in drawing. Insert leveling glides, then insert all cam pins, cam locks and wood dowels. Then connect the panels by inserting the dowels into the holes on opposite panel and inserting cam pins into cam locks (see diagram). Then, twist the cam locks with a Phillips Screwdriver to secure connection.

3.) Next, locate the Desktop and insert hardware. Then, set the desktop on the lower assembly and twist cams to securely connect.

4.) Now it's time to attach the return to your desk. Locate the large flat bracket and M6 machine screws (it may be attached to the desktop already. If not, center the bracket over the edge and install 4 of the screws). With a helper, have one person hold the return desk stable while the other screws the machine screws into the desk.

5.) Once installed & leveled, use the wood screws to install the offset side panel brackets. This will further secure the side panel, but is an optional step. A power screwdriver is helpful.

6.) Lastly, insert the grommet into the desktop and use the caps provided to cover the cam locks.

Special Note:
Location & number of cam pin, cam lock and dowel holes may vary.

Customer Service available 8:30 - 5:00 Central Time, Monday - Friday

Questions? Please call 1-800-443-5117.
Box/Box/File Desk Pedestal Assembly Instructions

Applies towards:
BK/CH/FL/MJ/ML/WH2066

List of Hardware:

<table>
<thead>
<tr>
<th>Part</th>
<th>Part</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Large Bolts</td>
<td>3 Drawer Pulls with screws</td>
</tr>
<tr>
<td>1 set of keys</td>
<td>4 Leveling Glides</td>
</tr>
</tbody>
</table>

1.) Install 4 leveling glides.

2.) Use the screws to attach drawer pulls.

3.) To install under desk, remove the top box drawer (or top two box drawers) by locating the black tabs inside of the left & right drawer slides. Push down on one and push up on the other. This will release the drawer from the slides. Use 4 large bolts to connect to threaded holes on underside of desk. Once done, simply insert drawers back into the slides. They will snap in place.

Questions? Please call 1-800-443-5117.
Customer Service available 8:30 - 5:00 Central Time, Monday - Friday