Assembly Instructions

Tools Needed: Phillips Head Screwdriver

Please read all instructions before assembly.

Step 1: Insert Caster (A) into Base (B).

Step 2: Insert Gas Lift (C) into Base (B).

Step 3: Cover Gas Lift (C) with 3 piece Telescopic Bellows (I).

Step 4: Place Chair Seat on a level, non-abrasive surface and align pre-drilled holes in Seat Mechanism (F), with holes in Chair Seat.

Step 5: Place four M8 x 30 mm Screws (J) and washers (I), insert through the holes in the Seat Mechanism (F), and into the Chair Seat. Tighten with screwdriver.

Step 6: Attach Seat Back, under Chair Seat, (end with pre-drilled hole) using M8 x 30 mm screws (J) and washers (I). Tighten firmly.

Step 7: Attach fixed arms (G) using 4 screws (H) for each side attaching to drilled holes on sides of seat and back. Tighten firmly and insert plugs to conceal screws.

Step 8: Carefully place Chair Seat (E) with attached Seat Mechanism (F) onto the Gas Lift (C), aligning the hole in the Seat Mechanism with the Gas Lift.

Step 9: Carefully sit on chair to make sure the Gas Lift (C) is properly inserted into the Base (B).

Step 10: Operate the Gas Lift Lever and the Back Posture Adjustment Lever on the Seat Mechanism (F), to be sure unit is working properly.

CAUTION:
1. Do not use this chair as a step ladder.
2. Check for loose screws and tighten them every 6 months.