



**How to Return and Exchange Merchandise**

**Step 1:** Please read the below return policies.

**Step 2:** Please fill out the Return/Exchange Form below.

**Step 3:** You must pre-pay postage at the point of return. Please send your merchandise back to the address at the bottom of the form (we advise using an insured method of return)

**Step 4:** Make a copy of the return/exchange form for your records.

**The Denim Shop Return Policy**

- The Denim Shop gladly accepts returns of unworn and unwashed merchandise for a full refund or exchange within 30 days of the original order. Returned merchandise must have all original packaging and tags still attached.
- The Denim Shop will ship first time exchanges with no additional shipping charges as soon as we receive your return. Additional shipping charges will apply to merchandise exchanged for a second time. Please e-mail us at [returns@thedenimshop.com](mailto:returns@thedenimshop.com) to check on availability.
- The Denim Shop will issue credit (less shipping charges) within 5 days of receipt.
- The Denim Shop will charge a 25% restocking fee on any special order items.
- We guarantee our merchandise to be free of manufacturing defects and will gladly accept any defective item for a refund or exchange, within 30 days. If you have received incorrect or defective merchandise, please e-mail us at [returns@thedenimshop.com](mailto:returns@thedenimshop.com).

Return/Exchange Form			
Contact Information			
Order #/Date of Purchase			
Name			
Address			
City, ST Zip			
Daytime Phone #			
E-mail Address			
Return Information			
Item #/Description	Qty	Reason for Return	Would you like to exchange it?
Exchange Information			
Please e-mail us in advance at <a href="mailto:returns@thedenimshop.com">returns@thedenimshop.com</a> to check on availability.			
Item #/Description	Size/Color	Qty	
Additional Comments			Return Address
			Marco Enterprises, Inc. On-Line Returns 914 N Hervey St Hope AR 71801