

JDS Marketing & Sales New Customer Application

DBA; Tower Trading Company

Fax Back to: 800-982-5720

The undersigned company is opening an account with JDS Marketing & Sales (dba; Tower Trading Company) further referred to as JDS and agrees to abide by the standard terms and policies (below) of JDS Marketing & Sales. The undersigned also understands only COMPLETE applications will be considered.

Company Name _____	DBA (if different) _____
Contact Person _____	State/Local Resale ID # (Tax ID) _____
Address _____	Street _____ City _____ State _____ Zip _____
Phone _____	Fax _____
Email _____	Web Address _____
Type of Business _____	Authorized Purchaser(s) _____

SHIPPING INFORMATION

Ship address: _____
(If different than billing) Street City State Zip

TERMS & POLICIES

PRODUCT INFORMATION - All items in our line can be engraved, decorated or personalized (these services are not included) and are usually in stock and ready to ship. Please refer to our catalog when ordering. Although JDS does not have a product quantity minimum, all orders under \$100.00 in merchandise will be assessed a \$3.00 processing fee.

SUBMITTING YOUR ORDERS - JDS requires our customers to submit orders in a format in which all necessary information for processing will be present and easy to read. All order must have; Account number, Item NUMBER (descriptions cannot be used), Quantity, Shipping type and address. JDS cannot be responsible for missing information if left off order. You may request a JDS order template to copy and use if desired.

RUSH ORDERS - Although our production team can accommodate most circumstances, please place orders in advance to avoid a rush fee (\$10.00). A rush fee of \$10.00 can be added to all orders for SAME DAY shipping if properly noted for RUSH (rush code is GC911 or written RUSH OK on order) and received by 1pm Central Standard Time.

CHANGES/ADDITIONS TO ORDERS - Additions and/or Changes cannot be made to an order once it has been received without a \$25.00 change fee due to our quick processing times.

PROCESSING & FULFILLMENT - We ship all blank orders within 24 business hours when items are in stock. Orders mixed with any of our other product lines will be shipped at JDS' discretion; either separately or with other order in 2-3 business days. Although our production team can accommodate most circumstances, please place orders in advance to avoid a *rush fee (\$10.00). All orders ship via UPS ground service unless a shipping upgrade is specified.

SHIPPING METHOD(S) - JDS ships via United Parcel Service (UPS) only. We offer upgraded shipping (additional shipping fees apply), Ship upgrades include; 3 day select, second day air, next day air & next day air Saturday delivery (if shipped on a Friday overnight).

INTERNATIONAL SHIPPING - JDS does not ship blank merchandise to international destinations.

RETURNS/EXCHANGES/DAMAGES

100% SATISFACTION GUARANTEE POLICY, It is our policy at JDS (Tower Trading Company) that our customers are completely satisfied with the merchandise they are ordering. If you are not completely satisfied you may return any items you are unhappy with within the following parameters;

Please inspect goods IMMEDIATELY. Any defects or damages MUST be reported within 7 business days of delivery date. Any defective or damaged merchandise returned to JDS for inspection must be properly packaged & have an RA (return authorization) number on the exterior of the box; JDS will not be responsible for any further damages due to improper return packaging. Returned merchandise as well as merchandise packaging/container MUST be in original condition for a full refund. Damaged containers void product return. Customer will incur all shipping charges unless defective or damaged. Items personalized or engraved in any way are not available for return or exchange of any type. Call 1-800-972-3691 for Return Authorization.

PAYMENT TERMS

Payment Terms: JDS accepts all major credit cards. We accept Visa, MasterCard, American Express and Discover.

· If terms are desired you can apply for: Net 30 terms upon approved credit. Inquire to customer service for credit application 1-800-972-3691. Invoices are mailed twice a week to all net 30 customers.

· If credit has not been established by customer, orders will be shipped COD company check without notice.

If using credit card for purchases please indicate cc number here _____ / _____
Card Number Exp Date

I have read and agree to the terms and policies listed above. I also understand I am responsible for that information.

Authorized Signature: _____ Date _____
Printed Name _____ Title _____