



BILLING INFORMATION: PLEASE PRINT OR TYPE

Firm Name
Your Name
Address
City State Zip
Phone Number
Fax Number
Email Address

SHIPPING INFORMATION: IF DIFFERENT THAN BILLING No P.O. Boxes please.

Firm Name
Your Name
Address
City State Zip

METHOD OF PAYMENT:

Check or Money Order for: \$ (Made payable to ADAM STEVEN & ASSOCIATES, INC.)

Please charge my credit card: MasterCard Visa American Express

Card No. CID No. Expiration Date

Cardholder's Signature Cardholder's Address

Print Carholders Name

I NEED MY ORDER BY:

Please indicate when you need the product(s) ordered.

Normal Production Time
For an event date:

ADDITIONAL INFORMATION:

What will item be used for?

IMPRINT INFORMATION:

Please print or type copy desired below. For artwork such as logo, trademark, insignia or special lettering, please read You are allowed up to five lines of type with 30 characters and spaces per line.

Large empty box for imprint information.

METHOD OF SHIPMENT:

All prices FOB factory.

Authorization for:

Standard Shipping 2 Day Shipping
3 Day Shipping Overnight Shipping

HERE'S WHAT I WOULD LIKE TO ORDER:

Table with columns: ITEM NO., QTY.*, DESCRIPTION, PG.#, ITEM COLOR, IMPRINT COLOR, PRICE EA., TOTAL PRICE

*Due to our imprinting process, we reserve the right to ship and bill up to 10% over or under the quantity ordered.

P.O. BOX 819
MAGGIE VALLEY, NC. 28751

Phone: 954-636-7190
Fax: 954-987-0559
Website: www.carolinapens.com



Summary table with rows: SUBTOTAL, UPS GOUND SHIPPING (UPS Ground), LOGO OR SET-UP CHARGES, TOTAL*

*Total does not include freight if shipping other than UPS Ground. Actual freight billed after shipment is made.