



Exchange **Return**

Order# _____ (found on the original purchase invoice)

EXCHANGES

We will gladly exchange an item for a different size or color and ship it back at no additional cost to you. Please complete the Exchange section of this form indicating what size and color is needed.

All efforts will be made to fulfill your request however if an the item is not available in the requested size or color a refund will be processed via the credit card used in the original purchase.

Exchange To:

Name: _____

Color: _____

Size: _____

EXCHANGES BY MAIL

Please box the item including original packaging; **Do not tape the shoebox.** Enclose the confirmation email with order number and the completed exchange/return form included in your initial shipment.

Ship package to:

Shoe Pavilion

Internet Exchanges

1275 Marina Boulevard

San Leandro, CA 94577

RETURNS (returns can not be returned to any of our stores)

You may return unworn merchandise to Shoe Pavilion Internet store, via mail with your confirmation email with order number and box within 15 days from the date of purchase. We will exchange your merchandise or process a refund to the original credit card used for the purchase.

Shipping charges will not be refunded.

RETURNS BY MAIL

The item should be boxed in its original packaging. Please do **not tape the shoebox.** Enclose the confirmation email with order number and the completed exchange/return form that was included with your shipment.

It is recommended that a Tracking Number be included where applicable on the Exchange/Return form that was sent with your original purchase.

Ship package to:

Shoe Pavilion

Internet Returns

1275 Marina Boulevard

San Leandro, CA 94577