NAVISION®
The Way to Grow

www.navision-us.com

## Key Features Description (continued)

**Inventory** (continued)

- Access real time item statistics for both sales and purchases
- Identify reorder point and reorder quantity per item
- Item transfer journals, physical inventory journals, recurring item and BOM journals
- Automatically implement global price changes and changes for specific items and customers
- Import pictures of items

**Resources**

- Optimize the use of people and equipment
- Keep track of the usage and sale of each resource
- Assign capacities to resources and resource groups
- Set prices and costs for resources depending on the type of job

**Jobs**

- Keep track of inventory, resources and other usage on long-term jobs for customers
- Record sales transactions through the job journal or Customer Invoicing
- Record purchase transactions through the job journal or Vendor Invoicing
- Create budgets for inventory, resources and miscellaneous items
- Compare actual usage and sales to estimated costs and sales
- Perform detailed capacity planning
- Analyze job profitability

**Fixed Assets**

- Manage fixed assets in real-time
- Define and group fixed assets
- Choose between standard or custom depreciation methods
- Gain a complete picture of individual assets with real-time statistics
- Make use of periodic depreciation and partial disposal options

**Human Resources & Payroll**

- Maintain employee and payroll information
- Write manual checks and print W2s
- Post employer liabilities to accounts payable for easy, timely payment of tax deposits
- Calculate salaried pay, hourly pay, vacations and sick time automatically
- Process deductions and contributions automatically, including taxes, withholdings, insurance, 401k, Section 125, garnishments, and loans
- Set up multiple states for live-in and work-in, as well as localities and work types
- Pay employees electronically

## System Requirements

Navision Financials supports graphical 32-bit technology and genuine client/server, multi-tasking environments. The following operating systems are supported:

- Client 32-bit: Windows 2000, Windows NT and Windows 98
- Server 32-bit: Windows 2000, Windows NT, Windows 98, HP UX, IBM AIX, SINIX
- Server 64-bit: Windows NT (Alpha)



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# Navision Financials
## Product Overview

With its stable database, powerful features and customizable interface, Navision Financials frees you to focus on your business. Navision Financials allows you to:

- Keep your competitive edge with features that adapt to your business requirements
- See opportunities you didn't know existed
- Take advantage of a flexible integrated development environment
- Keep your data secure


*The familiar Microsoft® Office-style interface makes Navision Financials easy for you to learn and use.*

**Do Business Your Way**

Many enterprise business solutions require that you change the way you do business to fit the software. With Navision Financials, the solution adapts to fit your business. Implement a software tool with a flexible development environment that evolves with your business. Keep control of your business in your hands - where it belongs.

**Adapt To Your Dynamic Business Environment**

Business requirements can change quickly. Navision Financials can help to make these transitions smoother. Customize Navision Financials in minutes by changing the appearance of forms, adding additional fields and tables, and creating user-specific menus.

- Quickly adapt the Chart of Accounts to suit new business needs
- Use Navision's FlowFields™ to define custom accounting periods
- Create and maintain budgets easily

**Automate Business Procedures**

Use Navision Financials to automate business procedures. Define the permissions and restrictions so that you can run a flexible business that is still firmly under your control.

- Allocate transactions to specified company units
- Specify terms for individual customers and vendors
- Maintain fixed assets automatically
- Generate warnings and reminders automatically
- Set security features to control how users create records and how transactions are posted

**Use Multiple Currencies**

Companies with an international focus need to be able to report in more than one currency. Navision Financials allows you to use an additional reporting currency so that your business can operate and report financial information to the necessary authorities. Report to an operating division office in local currency figures, while reporting to company headquarters and international investors in a major trading currency such as the Euro.

**Simplify Electronic Financial Reporting**

Financial professionals, analysts, investors and lenders need access to financial reports to help you grow your business. The new XML-based framework, XBRL, is available within Navision Financials. This XML-based format, short for eXtensible Business Reporting Language, gives companies a way to publish financial information electronically in a standardized format that is accessible and searchable across platforms and applications.

**Drill Down To Core Data**

Navision's unique filtering technology, SIFT™ or Sum Index Flow Technology, lets you examine individual transactions and information about particular events - easily and immediately. The program continuously updates data to provide instant access to the latest information from anywhere in the system. Investigate specific transactions with on-the-fly drill down capabilities. Find the core details on customers, vendors, items, fixed assets and general ledger accounts. Transactions leave a complete audit trail so that even complex business transactions become transparent.

**View Data By Dimensions**

Dimensions allow a more sophisticated way of viewing information to monitor company performance, investigate relationships and exploit new opportunities quickly. Use dimensions to view information in the general ledger sorted by any number of departments and projects. Also, use dimensions to allocate responsibility on budgets by tagging entries with the entity or person responsible for them.

**Open Up To New Markets**
Navision Financials helps alleviate the complications of foreign trade and reveals opportunities in new markets. It handles the full range of legal requirements and currency issues inherent to international trade.

- Define an unlimited number of currencies
- Maintain current and historical exchange rates
- Effectively manage information using the Euro
- Open cross-border commerce with VAT taxation methods and sales tax options
- Maintain an unlimited number of bank accounts
- Bank in any currency
- Communicate electronically with financial institutions

**Accommodate Special Business Requirements**
Accommodating special requirements is an important factor in building mutually beneficial relationships with customers and vendors. It can be important in gaining new prospects, too. Navision Financials enables you to define specific criteria for discounts, reminders and finance charges for each account. It also gives you the ability to receive and make payments in any currency. Tailor your solution so that your customers and vendors automatically get the service they need.

**Improve Customer Service**
Offer improved service with enhanced customer care features. Using our customer care methodology, salespeople can select which customers to call and determine from past history what items probably need to be reordered. The Navision Financial's customer care feature allows you to to solicit and take orders, check order status, and review credit management issues. Navision Financials allows you to be more proactive in customer service issues.

**Learn Navision Financials Quickly**
Unlike some enterprise business solutions, Navision Financials requires little training to become accustomed to the application. Because Navision Financials is compliant with Microsoft® standards, anyone who is familiar with Microsoft products can learn to use it quickly. The graphical user interface is intuitive, and the layout is simple to remember because it is consistent throughout the application. New Navision Financials users become competent and productive quickly.

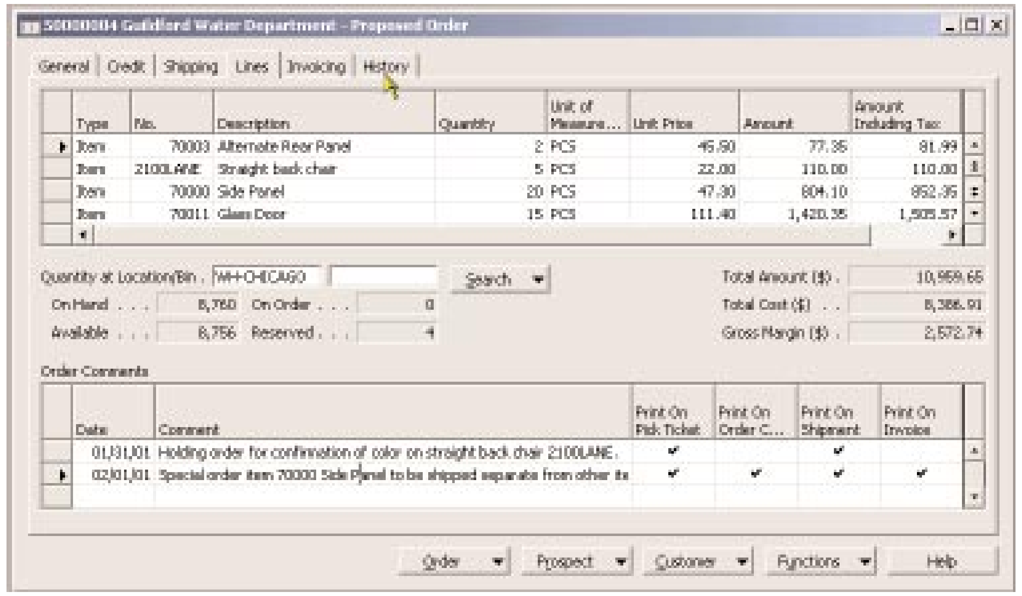
**Distribute Information Easily**
Access to information helps you make good business decisions. Account schedules in Navision Financials allow you to use the data from the general ledger to help drive your business. Select from a variety of pre-defined and customized templates to create financial reports and statements. These can be published to the Internet, distributed by e-mail, or exported to XBRL so that employees, partners, analysts and investors can stay informed about your company's activities.

**Satisfy Your Need For Knowledge**
Navision Financials encourages you to learn more about your business. All the business information you could want is at your fingertips, and access to it is straightforward. Drill down to detailed information quickly and set filtering options easily. Or use Navision Analyst to establish a smart link from Microsoft Excel to the Navision Financials general ledger for financial reporting and analysis without time consuming data re-keying and verification. Navision Financials encourages you to look further than account balances and makes your work more inspiring.

**Deployment Options**
Navision Software recognizes that not every company wants or is able to deploy and maintain applications in-house. Navision Software offers three options for deploying Navision solutions:

1. Conventional client-server deployment running on an in-house server
2. Thin-client deployment using Microsoft Terminal Services
3. Hosted deployment running applications from ASP-managed remote servers

**Want To Know More?**
To learn more about the power of Navision, contact your local Navision Solution Center or visit Navision on the Internet at www.navision-us.com.




*See all pertinent customer order information on one screen, including history, comments and credit for faster decision making and issue resolution.*

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| Key Features | Description |
|---|---|
| **General Ledger** | |
| | • Integrate with all other functional areas in Navision Financials<br>• Includes the Chart of Accounts<br>• Post General Ledger journals and print detailed and summary trial balances<br>• Assign budget transactions to each general ledger account<br>• Create an unlimited number of budgets for each year or any number of years into the future<br>• Design custom financial statements<br>• View information on screen with full dynamic drill-down and OLAP functionality<br>• Consolidate domestic or foreign subsidiaries or both<br>• Allocate recurring transactions to different general ledger accounts, departments and projects<br>• Distribute allocations based on percentages, usage, or by specific amounts<br>• Make allocations in sales or purchase journals<br>• Export financial information by mapping the Chart of Accounts to the XBRL taxonomy |
| **Cash Manager** | |
| | • Maintain balances in both local and foreign currencies<br>• Track cash receipts and payment transactions by bank account<br>• Make disbursements for payables by printed checks manually or electronically<br>• Reconcile all bank accounts with the bank account statements |
| **Sales & Receivables** | |
| | • Automate the entire sales process, including quotes, blanket orders, sales orders, shipments, and back orders<br>• Keep detailed records for aging and sales statistics, posted invoices and credit memos<br>• Record transactions using the sales, finance charge and cash receipts journals<br>• Record transactions automatically in the General Ledger<br>• Set up discounts for specific combinations of customers and inventory<br>• Enter an unlimited number of alternate ship-to addresses for each customer<br>• Manage credit information from one screen<br>• Manage shipments from one screen, keeping track of quantities and shipping information<br>• Collect federal, state, county, parish and city taxes |
| **Contact Management** | |
| | • Store all relevant information about customers, prospects and vendors in one place<br>• Set up prospects as customers or vendors without re-entering data<br>• Create target groups and assign them to marketing campaigns<br>• Define market segments precisely and assign prospects or contacts to mailing lists<br>• Define target groups based on industry segments<br>• Manage credit information from one screen, including open orders, aged receivables, and prior comments<br>• Manage shipments from one screen, keeping track of quantities and shipping information |
| **Purchases & Payables** | |
| | • Analyze vendor accounts<br>• Manage payments to vendors through vendor aging and automatic suggestion of payments<br>• Record vendor invoices, including recurring invoices and expense allocation and distribution<br>• Reorder items automatically for inventory and outstanding sales orders<br>• Generate purchase orders automatically, including drop shipments and allocation to specific sales orders |
| **Inventory** | |
| | • Choose from multiple costing methods<br>• Trace all transactions and navigate to all related transactions<br>• Track inventory availability by period, variant, location and bin<br>• Track vendor orders and discounts, sales orders, prices and discounts |

*continued on back*