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SHIP TO	<input type="checkbox"/> Check if same as above Name Company Address City State Zip Country Phone
ORDER	Item Description Item # Quantity Unit Price Font: <input type="checkbox"/> Times New Roman <input type="checkbox"/> Helvetica <input type="checkbox"/> Edwardian Script <input type="checkbox"/> <i>Script MT</i> <input type="checkbox"/> <i>Arial Italic</i> Item Color Refill Color Imprint Color
IMPRINT AREA	Input text for the imprint area (if any)30 character limit: Line 1 Line 2 Line 3 Line 4 Line 5 Where would you like the imprint placed? How will the artwork be transferred to us? <input type="checkbox"/> No Artwork <input type="checkbox"/> Email: graphics@pensxpress.com Rush Charges Shipping & Handling TOTAL
PAYMENT METHOD	<input type="checkbox"/> Check for: \$ made payable to PensXpress LLC) Cardholder's Name <input type="checkbox"/> Please charge my credit card: Cardholder's Address <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> AMEX City State Zip    Cardholder's Signature CardNo: CIN # (3 digits – front of AMEX: back of VISA/MC): Expiration Date: (mm/dd/yyyy)
SHIP BY	<input type="checkbox"/> UPS Ground <input type="checkbox"/> UPS 2-Day Shipping <input type="checkbox"/> UPS 3-Day Shipping <input type="checkbox"/> UPS Overnight Shipping <input type="checkbox"/> USPS (P.O. Box & APO/FPO only). Customer Account #
NEED ORDER BY	When do you need the product(s): <input type="checkbox"/> Normal Production Time (7-10 Business Days) <input type="checkbox"/> For specific date (mm/dd/yyyy) Special Shipping Instructions

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