

## Lettering and Numbering Steps

1. Choose the uniforms, equipment or apparel you want decorated.
2. Print out Lettering & Numbering Order Form found on the lettering & numbering pages on [www.hitrunscore.com](http://www.hitrunscore.com).
3. Browse through the lettering & numbering pages to select from our standard letters, numbers, logos & designs. If you need something that's not included in our standard selection, please contact us at 800-660-8815 to discuss your custom decorating needs.
4. Fill out all appropriate information on the Lettering & Numbering Order Form including ship to address, items ordered, application method, colors, location, layouts, etc. For unique decorations like number or player name be sure to specify which specific (size, color, etc.) item gets which name or number. If necessary complete the Player Name sheet. Please make sure that all information is clearly spelled out. This is the way it will appear on the item.

For items that are to be numbered or in some other way uniquely decorated such as a player name, if we are not provided with the specifics of which item gets which specific decoration (number, player name, etc.) your order will be placed on hold until we can verify this information. For items to be numbered, if specific numbers are not selected we will assign numbers starting with #1 and ending with the total number of items ordered. Hit! Run! Score!, Inc. and/or its agents reserve the right to alter the size and/or layout of lettering, logo, or design so that it will fit and look attractive on the uniform ordered.

5. After form is complete, please sign and date it, and fax it back to Hit! Run! Score! at 214-451-6047.
6. Place your order online at [www.hitrunscore.com](http://www.hitrunscore.com) or call our Customer Service department at 800-660-8815 to place your order.

NOTE: If placing your order online, please be sure to include in the comments section that your order is to be decorated so we'll look for the Lettering and Numbering Order Form to go with your item.

Our on-line ordering system does not have the ability to charge for decorating; appropriate charges will be added to your order.

7. Please allow 2-3 weeks for the completion of your decorated order.



