

## Lettering and Numbering Steps

1. Choose the uniforms, equipment or apparel you want decorated.
2. Print out Lettering & Numbering Order Form found on the lettering & numbering pages on [www.hitrunscore.com](http://www.hitrunscore.com).
3. Browse through the lettering & numbering pages to select from our standard letters, numbers, logos & designs. If you need something that's not included in our standard selection, please contact us at 800-660-8815 to discuss your custom decorating needs.
4. Fill out all appropriate information on the Lettering & Numbering Order Form including ship to address, items ordered, application method, colors, location, layouts, etc. For unique decorations like number or player name be sure to specify which specific (size, color, etc.) item gets which name or number. If necessary complete the Player Name sheet. Please make sure that all information is clearly spelled out. This is the way it will appear on the item.

For items that are to be numbered or in some other way uniquely decorated such as a player name, if we are not provided with the specifics of which item gets which specific decoration (number, player name, etc.) your order will be placed on hold until we can verify this information. For items to be numbered, if specific numbers are not selected we will assign numbers starting with #1 and ending with the total number of items ordered. Hit! Run! Score!, Inc. and/or its agents reserve the right to alter the size and/or layout of lettering, logo, or design so that it will fit and look attractive on the uniform ordered.

5. After form is complete, please sign and date it, and fax it back to Hit! Run! Score! at 214-451-6047.
6. Place your order online at [www.hitrunscore.com](http://www.hitrunscore.com) or call our Customer Service department at 800-660-8815 to place your order.

NOTE: If placing your order online, please be sure to include in the comments section that your order is to be decorated so we'll look for the Lettering and Numbering Order Form to go with your item.

Our on-line ordering system does not have the ability to charge for decorating; appropriate charges will be added to your order.

7. Please allow 2-3 weeks for the completion of your decorated order.

# HIT! RUN! SCORE!™

**Discount Sporting Goods**

hitrunscore.com • (800)660-8815

3001 E. Plano Pkwy. #200, Plano, TX 75074 214-291-9077 Fax 214-451-6047

Sold To:			Ship To:			
Phone:	Fax:	Order #:	Date:	Date Needed:		

Catalog Item #	Garment Description	Color	Youth/Adult	XS	S	M	L	XL	2XL	3XL		Total

Sketch Layout:	Sketch Layout:
<b>Application:</b> Screen - Tackle Twill - Embroidery	<b>Application:</b> Screen - Tackle Twill - Embroidery
<b>Location:</b> Front - Back - Lt. Chest - Rt. Chest Lt. Leg - Rt. Leg - Lt. Sleeve - Rt. Sleeve	<b>Location:</b> Front - Back - Lt. Chest - Rt. Chest Lt. Leg - Rt. Leg - Lt. Sleeve - Rt. Sleeve
Letter Style & Size:	Letter Style & Size:
Number Style & Size:	Number Style & Size:
Ink or Thread Color(s):	Ink or Thread Color(s):
Other Instructions:	Other Instructions:

I hereby authorize Hit! Run! Score! to print, sew, or embroider the above designs, logos and/or names on the garments specified. I certify that I own or am authorized to use the marks and designs above and therefore agree to indemnify Hit! Run! Score!, Inc. or its agents from any and all liability and expenses resulting from claims brought by others based upon trademark or copyright infringement or any other related legal grounds.

Signature Required

Date

